

Bosco System Board Meeting

September 9, 2008

Call to Order:

The meeting was called to order by President Tim Horrigan at 6:32pm.

Present: Tim Horrigan, Kelli Even, Curt Frost, Father Stecher, Robyn Johnson, Father Colter , Julie Niemeyer, Tammy Bedard, Larry Delagardelle, Erik Smith, Sue Davis, and Scott Reiter.

Absent: Carl Corkery, Matt Hovey, Sheri Purdy and Father Blake were excused.

I. Prayer:

Scott Reiter led prayer.

II. Board In-Service:

A. Board Gram reviewed and discussion ensued regarding our adaptability. We are very deep in tradition but have seen improvements/changes recently with our goal setting and formation and active subcommittees. Made note of the brochure insert for protecting God's children. Staff are provided with list of training areas. Father Stecher said he is also a trainer if we want to do a training session on-site.

B. Julie Niemeyer provided each board member a copy of the Archdiocesan organization chart and it was reviewed & discussed. The school property was also brought up and Father Colter clarified: the high school building is owned in party by all 6 parishes, the land is owned by IC parish. IC school building and land is owned by IC parish as St. Joe's school building and land is owned by St. Joe's parish.

III. Recommended Actions/Reports:

A. Kelli Even made motion to approve minutes dated August 12, 2008. Scott Reiter seconded and motion carried.

B. Sue Davis made a motion to approve the agenda. Motion seconded by Kelli Even, motion carried.

C. Approval of new hires: Julie Niemeyer has offered Shannon Burroughs a middle school reading/language arts position with in the Bosco System. Ms. Burroughs earned her degree in communications/psychology from Clarke College as well as an elementary education (K-6) degree from UNI. She is working toward her middle school endorsement and has 3 more classes to complete before receiving this certification. Larry Delagardelle made a motion to approve the hiring of Shannon Burroughs, seconded by Sue Davis and motion carried. An offer was extended to Ed Deuhr as a 2nd shift custodian with cleaning and lock-up duties. Ed is also a candidate for an afternoon bus route driver once he completes a driving test. Curt Frost made motion to approve the hire, Scott Reiter seconded and the motion carried.

D. Reports:

1. Mission and Religion – report submitted. No required action items.

2. Facilities and Transportation – no report

3. Finance and Personnel – report submitted. No required action items.

4. Curriculum – report submitted. Goals outlined and committee to schedule meeting.

5. Student Services – no report

6. Development – no report

7. SIAC – no report. Next meeting 9/22/08

8. Visioning – no report

9. Administration – reports submitted by Julie Niemeyer and Erik Smith

of subcommittees are due prior to meeting each month. Deadlines are posted on back of current month's minutes. Members of committees will have opportunity to discuss at board meetings only if written report is included.

IV. Old Business:

Board member roster handed out to all. Insurance for non certified staff and eligibility will be addressed in Finance and Personnel committee. Job descriptions for AD and the high school theology/campus minister position were requested but have yet to be written up for the board.

V. New Business:

A. Upon the recommendation of chemist independent contractor appointed by the State of Iowa, we received 3 bids for the cleanup and removal of the chemicals in the Chemistry lab of the high school. There were chemicals as old as 1930 in the building, nothing extremely dangerous however it must be cleaned up for safety reasons. Erik Smith with check with our insurance provider to see if there is any coverage for this expense - \$750 for the independent contractor and \$2595 was the lowest of the three bids for cleanup/removal. Bids will be taken to the Finance and Personnel committee.

B. It is required by the Archdiocese that each Board of Education review the Board Policies. 1/3 of the policies will be reviewed annually to familiarize the members with the policies. This will be an agenda item until all polices in the 4000-6000 series have been reviewed.

C. Father Colter briefed the board members on the plans for the new building. The main purpose of this new building to provide a safe dining area for the students. If feasible a new gym, locker rooms, meeting rooms as well as classrooms would be included in the construction. The building would connect the IC school as well as the church. The Finance committee has met and decided it would be necessary to hire a professional fund-raiser agency. Struxture Architects designed the plan and have a great deal of experience with school buildings. The estimated expense is \$4-5 million dollars. Debate is ongoing regarding the salvage/tear down of the convent.

D. Scott Reiter made a motion to go into Executive Session at 7:43PM. Seconded by Kelli Even and motion carried. Father Colter made motion to come out of Executive Session at 7:53PM. Seconded by Curt Frost and motion carried.

VI. Information/Communications/Delegations:

Booster Club report included in board packet. The process for approval is anything \$5,000 or above must be approved by the Archdiocesan Board. Current recommendations will be filtered through the Facilities and Transportation committee.

VII. Future Business:

Still recruiting for North and South bus routes. Several potential candidates working through the process to be certified to drive a school bus. Currently no bussing provided for those two routes. Drama position still open however we're working with the Drama Dept at UNI and there is a class of 5 that will be taking on our Drama Department as a class project – a 1 hour fall production.

Next meeting: Tuesday, October 14, 2008 Don Bosco Library @ 6:30 pm. Prayer leader Sue Davis.

VIII. Future Business:

Larry Delagardelle made motion to adjourn and seconded by Kelli Even. Meeting adjourned at 8:07 pm.

Respectfully submitted,

Tammy Bedard