

## **Booster Club Meeting Minutes Wednesday, April 2, 2008**

Trina Becker, President, called the meeting to order at 7:10pm. Those present included: Trina Becker, Jammi Welter, Vickie Thome, Matt O'Loughlin, Chuck Phillips, Trudy Breitbach, Connie Mangrich, Rose Weber, and Kim Rottinghaus.

Following prayer, the minutes from the March meeting were reviewed and approved by Trudy Breitbach, seconded by Jammi Welter.

### **Committee Reports**

1. Finance
  - a. Volleyball Tourn – not all bills are paid yet. Estimating \$1750 due to CFHS and NUHS and a small bill due to Martin Bros. Final profit to be reported next month. Should be over \$8,000.
  - b. Discussed comparison this year to last year – last year teams had double elimination on Sun and stayed longer so we sold more concessions on Sun; also had the same number of teams but we lowered the entry fee this year.
  - c. Money in checking account and money market account is there to cover upcoming expenses such as ball diamonds project, metal folding chairs, and band uniforms.
  - d. Merchandise sold – current profit year to date is \$9,657.67.
2. Concessions
  - a. Discussed plans for summer baseball/softball concessions. Pam Schares will continue to coordinate the concession stand this year. Trudy Breitbach offered to help Pam and take that over for the next few years. Trudy will contact Pam to discuss. Need to confirm Konnie Haywood to help out with softball games.
3. Merchandise/Apparel
  - a. Bobbie was not there but reported that state wrestling champ shirts have been ordered (@ 150). Golf apparel question about artwork, etc. Trina will ask Bobbie to contact Pat Monat regarding artwork for that merchandise. Softball and baseball merchandise will be worked on next with order forms coming out at the end of April. First game is May 19<sup>th</sup>.
  - b. Posters – working on track and golf posters now. Softball and baseball to follow.
  - c. Bleacher seats – Bobbie is trying to sell these and suggested putting an ad in the Citizen Herald to sell them. Need to determine cost for that. Should also put a notice in the church bulletins (IC and Jesup) about the bleacher seats – cost and where to get them.
4. Fundraising
  - a. Volleyball Tourn – next year reserved UNI Wellness Center for March 14-15<sup>th</sup>.
  - b. Scrap Metal Drive – Chuck reported this will take place April 19-26, in conjunction with Gilbertville's City Clean Up. Scrap bins will be located at Cedar River Milling and B&B Farm Store. Chuck will get a flyer put into the church bulletins (IC and Jesup) and will also put up posters around town to promote this.

### **Old Business**

1. Marching Band Uniforms
  - a. Trina reported that a sample has been ordered and once that sample is approved, they will place the entire order.
2. Folding Chairs
  - a. Jammi reported that she talked with Jeff Bresson and they will be in around the first week of May. She told him we need them for graduation. Jammi will coordinate pickup/trucking with Chuck and Bertch.
3. Pop Up Tents
  - a. Dawn will purchase the tent next week at Sam's Club. It's @ \$145 and she is buying SCRIP to make that purchase. The tent has sides and a place to insert a "name/display/advertisement". Need to check on a sign for this. Is there a DB

Booster Club sign somewhere that was used in the past? Or Dawn will talk to Bobbie about getting one made.

4. Baseball Diamond Project
  - a. Dug outs have been started. First grade school baseball game is April 10<sup>th</sup>. Plan is to have this completed by then.
5. Mini Mart Sign
  - a. Reviewed two choices for artwork. Blue version was approved. Kim will call Signs & Designs to get this started. Should take about three weeks. Payment due upon completion.

### **New Business**

#### 1. Banners for Gym

Trina reported that she is working on getting the state wrestling banners up to date and completed by graduation. She will work with Doug Roth to get them hung up.

#### 2. Letter to Coaches and Activity Directors

Our last mtg for this year will be in June. May 30<sup>th</sup> is the last day of school. Before school is out, we want to draft a letter to all coaches and activity directors explaining to them how we operate, process for making a request, how we budget for the year, what we're doing, etc. At this time we will ask them to submit any requests for next year. These requests will be due back to us by August 1<sup>st</sup>. We will look at all requests at the August mtg, finalize in September, and submit to the board in October. At that point, our projects for the year will be set. We have to operate this way so that we can project out our expenses and set up our budget based on the fundraisers and revenue we expect for the year. All requests must come in written form with complete details included for review. Any requests received after August 1<sup>st</sup> will very likely not be able to be completed due to the budget being set and will be put on hold until the next year. It is very important that all coaches and activity directors spend some time projecting their needs for the year NOW if they will need something for the '08-'09 school year. There may be necessary exceptions to this rule, however, if the money is spent then we can't do anything about it. So it's their best interest to start planning and projecting now.

#### 3. Received a thank you from the Catholic Worker House

We donated left over food from the volleyball tournament to them. Karen Luckeroth did this.

#### 4. Sports Programs

Fall and winter sports programs will need to be started in July for this fall. Kim asked if anyone was interested in taking this over? Kim will post this in the newsletters and church bulletins for a volunteer.

#### 5. Activity Calendar on Website

We have a new activity calendar on the school website. This allows for us to set up a "notify me" account to be notified of any schedule changes, etc. It was also noted that one of the locations and directions for track the night before was inaccurate. It had the high school listed and it was at the middle school.

#### 6. Ball Diamond Lights

Chuck asked if we have a long term plan for this with a goal. We currently have \$15,000 set aside for this project. Trina reported that we anticipated putting \$5,000 into this every year. Estimated cost for the project is \$100,000 +. Matt reported that following the school audit we have been told that any expenditure over \$5,000 must have a proxy and approved by the archbishop. He will find out when we need to submit that proxy, now or later? It was discussed that we will talk further about this at the May meeting and develop a plan to complete the project with deadlines, etc.

Meeting was adjourned at 8:00 pm. The next meeting will be May 14, 2008 at 7pm in the DB library. (Note date change)

Respectfully submitted by:  
Kim Rottinghaus, Secretary