

Booster Club Meeting Minutes Wednesday, May 14, 2008

Jammi Welter, Vice-President, called the meeting to order at 7:00pm. Those present included: Jammi Welter, Dawn McMahon, Vickie Thome, Connie Mangrich, Jane Becker, Leo Becker, Erik Smith, Kim Rottinghaus, Chuck Phillips, Rose Weber, and Tom Youngblut.

Following prayer, the minutes from the April meeting were reviewed and approved by Dawn McMahon, seconded by Chuck Phillips.

Leo Becker updated the Booster Club on the some recent developments:

The SIAC (School Improvement Advisory Committee) committee presented their findings and made some recommendations to the school board for future projects that need to be addressed. Following that meeting, the board discussed several things, including "where is our school headed"? Current enrollment projections are down and the school system needs funds to help with costs without increasing tuition. The school board is concerned and has set up several sub-committees to focus on: grant writing, increasing enrollment, and tuition assistance. The school board is asking the BC if there is money there to help out with any expenses. After several discussions about supporting the school, what the BC is responsible for, what expenses are out there, etc. it was decided that the BC is in total support of helping the school out, that's what we're here for. The BC is responsible for supporting ALL extra-curricular activities and will continue to do so. The funds generated by the BC help reduce the general expenses of the school as the BC purchases items that the school would otherwise be responsible for. We will continue to do that. We will check into things with the school and Erik Smith that could possibly be expenses that the school is currently paying for that could go through the BC. The building committee is working on plans for a multi-purpose room and cafeteria, etc. This may include some items or areas that fall under the BC. The BC will help support that project. The BC will be open to any requests made by the school. Discussion included the need for an organized group to help support all "other" areas for the school, a group such as the PTO that would function for the high school. (Currently, the PTO supports K-8 and the BC supports 9-12. This needs to be looked into.) This group would fundraise for other needs such as teachers retirement, technology needs, curriculum and programs, books and materials, and all other items needed that are NOT sports or extra-curricular related activities.

Tom Youngblut (parent and representing Dunlap Motors) talked to us about options for purchasing a new van for the school:

Tom has access to many vans that he can watch for and purchase on our behalf. Erik Smith will work with Tom to get the exact specifications on what is needed (# passengers, wheel base, etc.). Erik will also check on the process we need to go through with the archdiocese to get approval to make this purchase. The BC gave Tom the approval to look for a vehicle with a budget of \$20,000. This vehicle will be available for use for anyone who needs it within the Bosco system.

Committee Reports

1. Finance

- a. Band uniforms were purchased and paid for - \$18,624.86. They will arrive this fall.
- b. Pop up tent was purchased (@ \$150). Jammi will check with Bobbie Schares about getting a sign made for the tent (Don Bosco or logo).
- c. Ball diamond project – total \$11,294.31. Project completed. Spahn & Rose donated a very nice door/window for the crows nest. Send them a thank you.
- d. Volleyball Tourn – still waiting for bill from NU High, @ \$800. Current profit is @ \$9700. Concessions profit was @ \$3000 (down from LY due to Sunday tournament ended earlier) and the tournament side profit was @ \$6100 (up from LY).
- e. Merchandise profit YTD is \$11,312.67.

- f. Concessions profit YTD is \$5,850.61. Dawn will check on what last year's total profits were from concessions. This seems to be about half of what we profited a year ago.
- 2. Concessions
 - a. Pam Schares, Trudy Breitbart, and Kathy Frampton are managing the concessions this year. Konnie Haywood will manage the girls' games. Pam Schares will take care of ordering what is needed.
- 3. Merchandise/Apparel
 - a. Baseball and softball orders are due May 16th.
 - b. Track state qualifier shirts were done.
 - c. Bobbie is working with Jane on shirts for the June DB Softball Invitational.
- 4. Fundraising
 - a. Scrap Metal Drive – Chuck Phillips reported our profit is @ \$11,000. Need to send thank you notes to all who helped support this project. In the future, Jack's Scrap would like to make this a year round project and keep the dumpsters out. This would be easier for him and would be more profitable for us all year long.

Old Business

- a. Folding Chairs – they were supposed to be here by May 12th and are not in yet. Jammi is working with Jeff Bresson to get this done for graduation, May 23rd.
- b. Driveway Painting – John Lamos made a DB logo for us at Iowa Laser Technology. Trina and Jeff Becker will do the stenciling and will start with Lamos' and also put one at school to get started. Need to send out thank you cards to those who made this possible.
 - i. Future discussion – what will we charge for this? How are we going to promote this?

New Business

Tom Youngblut – see above.

Leo Becker – see above.

Golf Shirts worn in school – next year we will budget for purchasing ALL golf uniform shirts. Golf will have a uniform budget like every other sport. Uniforms will be turned in at the end of the season. Sports uniforms can not be worn to school.

Score boards at ball diamonds not working. Erik is trying to get them fixed. Cost is @ \$250 - \$600.

Jane presented costs for replacing the fencing at the softball diamond. Three bids for 16' fence are \$4800 - \$6500. There are some questions about cement and whether it can be done this year yet or not? Jammi, Trina and Jane will work on this. This was budgeted for at the beginning of the year.

Erik Smith reported on the following:

1. State wrestling reimbursement information – total income for state tourn was \$8,257.75 (this includes \$2,251.75 reimbursed from the state). Total expenses (includes wrist bands, meals, auto rental, mileage, fuel, hotels, and tickets) were \$12,354.60. Difference due is \$4,096.85. Dawn will write that check to the school to cover this. This was also budgeted for at the beginning of the year. Expenses for state tournaments vary by sport and can not be projected accurately due to not knowing how many will qualify. With so many qualifiers this year, we knew this would be a larger expense.
2. State track – 6 going to state and 2 alternates. Expenses will include hotels and fuel, estimating @ \$600. BC will pay these costs, approved by Jammi Welter, seconded by Jean Etringer. **NOTE:** We will need to have information on projected expenses for track for 08-09 year to be able to budget for this.
3. The school needs to purchase a new server that is used for grades 3-12. Current server is very small and shuts down often. Cost is @ \$5500-6000. The PTO has budgeted money to help pay

for this. Discussion followed about the BC helping pay for part of this cost. The server is used by the entire school and specifically Erik Smith, AD, uses it for all scheduling and managing sports and extra-curricular activities. Tami Ferch made the motion for the BC to approve \$2000 to go toward this purchase, seconded by Vickie Thome.

4. Erik reported that Leta Schmit suggested the BC purchase a membership from Sam's Club. Currently, we use the school's membership and the school is paying an additional fee each time a new person is named on the card. If the BC gets our own card, it can be used by anyone and will be a one time fee each year. We will need the school's tax exempt ID number to get this membership so we don't pay tax on purchases. Membership cost is @ \$35. This will save us money and will simplify the process. We will use SCRIP for these purchases. Anyone making BC purchases at Sam's or Walmart should contact Kim for SCRIP and Dawn will pay for the SCRIP from the BC account. Dawn McMahon will get the tax ID number from Leta and get the membership set up at Sam's Club.

Jammi Welter reported that Trina is working on the annual letter to coaches regarding planning for next year's budget. This letter will inform them that they need to plan ahead and will explain our budget process. This will be sent out to ALL coaches and activity directors. We will also ask them to please attend our monthly meetings. If they can not attend, they should find someone (asst coach or parent) to attend on their behalf. This will help us all work together and will help them understand what we do and why. The BC operates to support them and we'd like them to attend these meetings for valuable input.

Tabled until next meeting – ball diamond lights project.

Meeting was adjourned at 8:40 pm.

Due to softball and baseball games, the next meeting will be TUESDAY, JUNE 3, 2008 at 7pm in the DB library. (Note date change)

Respectfully submitted by:
Kim Rottinghaus, Secretary

ACTION ITEMS:

- Erik Smith – approval process and vehicle specifics information to Tom Youngblut to purchase a vehicle.
- Dawn McMahon – check on LY concessions profit and compare to this year.
- Kim Rottinghaus – send thank you cards to those who helped with Scrap Metal Drive – get list from Chuck; Spahn & Rose; and John Lamos.
- Jeff and Trina Becker – start stenciling DB art on driveways and at school.
- Jammi Welter – chairs delivered by May 23rd.
- Jammi, Trina, Jane – work on finalizing project for fencing at softball diamond.
- Dawn McMahon – get Sam's Club membership card for BC.
- Trina Becker – letter out to coaches and activity directors for next year planning.